

Position Title / Department	Location	Reports to
Project Manager / Operations	Colorado Springs, CO, USA (on-site)	Program Manager
Employment Status	FLSA Status	Effective Date
<input type="checkbox"/> Temporary <input checked="" type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time	<input type="checkbox"/> Non-Exempt <input checked="" type="checkbox"/> Exempt	Immediately

### Company Description

PteroDynamics Inc. designs superior autonomous vertical takeoff and landing (VTOL) aircraft systems that fly faster and go farther to reach remote locations without runways, even in harsh conditions. PteroDynamics' Transwing® aircraft is unlike any other VTOL system, performing like a great fixed-wing aircraft with superb VTOL capabilities. Transwing aircraft unfold their wings to transition smoothly and quickly between vertical and horizontal flight, overcoming limitations inherent in other VTOL designs by combining the speed, range, and endurance of fixed-wing aircraft with superior VTOL performance in an efficient, highly automated platform. The Transwing is ideal for automating time-sensitive delivery of critical high-value payloads to hard-to-reach locations, including maritime logistics support, payload delivery to remote locations without airstrips, and reconnaissance and surveillance. Seeing is believing. Visit [PteroDynamics.com](http://PteroDynamics.com) for details and videos.

### Position Summary

PteroDynamics is seeking a skilled and experienced Project Manager to join our team. As a Project Manager collaborating with external customers (government and commercial), internal customers, and subcontractors, you will be responsible for managing the planning and successful execution of projects related to the development, manufacturing, and delivery of UAS/UAV systems. Your expertise in project management, knowledge of government regulations, and ability to navigate complex client requirements will be crucial in ensuring project success and customer satisfaction.

### Essential Duties and Responsibilities

The essential functions include, but are not limited to, the following:

- Lead and manage the end-to-end project lifecycle, from project initiation to completion, ensuring adherence to cost, schedule, and scope
- Coordinate with customers and other stakeholders to understand their specific needs, technical requirements, and project deliverables
- Work with the Program Manager to determine project milestones, create detailed project plans and schedules, and develop associated communications documents
- Oversee project timelines, dependencies, and milestones using appropriate tools and best practices
- Define, monitor, and control project metrics to manage project progress and performance
- Provide regular status updates to stakeholders, including clients and executive management
- Proactively identify, communicate, and address adverse trends
- Ensure resource availability and allocation throughout duration of project
- Serve as the primary point of contact for stakeholders, establishing and maintaining strong relationships and managing client expectations
- Conduct project risk assessments, develop mitigation strategies, and proactively manage project risks, issues, and opportunities
- Manage project budgets, track project costs, and ensure financial objectives are met

- Ensure compliance with DoD regulations, contractual requirements, and relevant industry standards throughout the project lifecycle
- Facilitate effective communication and collaboration between the company's internal teams, external customers, and subcontractors, ensuring alignment and addressing any conflicts or issues
- Foster a culture of continuous improvement, identifying opportunities to enhance project management processes and streamline workflows
- Lead project post-mortem reviews, capturing lessons learned and implementing improvements for future projects
- Interface with technical leads to gain a deep understanding of your projects
- Continually learn and grow, enhancing your knowledge of your area and current trends in the industry, regulatory environment, and as a leader

### **Minimum Qualifications**

- Bachelor's degree; engineering or a related technical field is preferred
- Proven experience as a project manager, preferably in the aerospace or defense industry
- In-depth knowledge of project management methodologies, tools, and best practices
- Experience in resource management, including budgets and financial analysis and reporting
- Excellent communication (verbal and written) and interpersonal skills, with the ability to effectively engage with stakeholders at all levels, including government clients, subcontractors, internal teams, and executive management
- Strong leadership and team management abilities, with a focus on fostering collaboration, accountability, and motivation
- Solid organizational and time management skills, with the ability to manage multiple projects and priorities simultaneously
- Strong problem-solving and decision-making skills, with the ability to navigate complex project challenges and stakeholder dynamics
- Results-oriented mindset, with a focus on delivering projects on time, within budget, and to the satisfaction of clients
- Familiarity with risk management principles and the ability to proactively identify and mitigate project risks
- US Citizenship/Permanent Resident Status
- Reliable transportation to get to work on time

### **Other Qualifications & Desired Competencies**

- Project Management Professional (PMP) certification highly desirable
- Startup, early-staged, venture backed, fast-paced/high-growth environment experience with an ability to thrive with a high degree of uncertainty
- Familiarity with government regulations and procurement processes
- Experience in R&D and/or innovation-related activities
- Understanding of engineering and manufacturing processes for UAV systems
- Understanding of the aviation, air transport, and air traffic management strategic context and challenges
- Experience with Agile methodology

### **Company Values**

#### Framework for our Values:

- People
- Excellence
- Accountability
- Knowledge

#### People: We value relationships with our colleagues and customers while embracing and upholding the worth of every individual

- Trust - we push down responsibility in decision making to the lowest level that makes sense, while maintaining accountability

- Respect - we always maintain respect for ourselves and others
- Communication - we encourage open communication and respect for all perspectives
- Enjoyment - together, we create an environment that is fun and enjoyable

Excellence: We have a mindset of excellence at all times

- Pursuit of Excellence - we are passionate about our work and strive for superior outcomes at all times
- Incremental Approach to Success - We agree that bringing our best each day is important and that incremental improvement matters
- Willingness to listen and learn - we believe success requires remaining humble, having an open mind, and listening to constructive input
- Coaching - being a great teammate includes a willingness to be coached and taking the time to help others achieve excellence
- Measuring Success - we measure our success not only by how much money we make but also by the satisfaction of our workforce and the value of the solutions we bring to the world

Accountability: We believe the foundation of trust is accountability

- Collaboration - we recognize that our success depends on how well we work together
- Personal Responsibility - we believe in holding ourselves accountable, starting with self-accountability, and including accountability to co-workers/teammates, and ultimately to our customers and our shareholders
- Consistency - our happiness, productivity and ultimate success all require consistency from subordinates and managers alike
- Professionalism - we believe that our attitude and approach to our work and how we handle ourselves are crucial and will be recognized by our peers and our customers
- Courage - we do what is right and are not tempted to create shortcuts, avoid hard work, or do the wrong thing because it is easy or expeditious
- Merit - hard work is recognized and rewarded

Knowledge: We believe that innovation and success depend on gaining, documenting and sharing knowledge

- Knowledge Gain - we remain inquisitive and seek data and information to gain and build knowledge
- Knowledge Sharing - we believe in the open sharing of information rather than having it exist in silos`
- Knowledge Documentation - we believe that insights gained during the process of research and development and from feedback from customers and other stakeholders must be documented so that others may understand and build upon those insights
- Customer Needs - we can only provide a superior solution if we truly understand the needs and requirements of our customers

**Compensation**

Salary Range: \$130,000 - \$140,000 annually DOE

**What We Offer**

At PteroDynamics, you will have the opportunity to make a significant impact on the future of aerial technology through creativity and innovation. The company offers a comprehensive compensation package, which includes a competitive salary, stock options, company-sponsored medical insurance, dental, vision, term life insurance with an AD&D rider, 401(k) plan with up to 3% matching by the company, long-term disability, paid time off, paid holidays, paid sick time, and a collaborative inclusive working environment in an exciting, growing startup company.

**Note**

This job description in no way states or implies that these are the only duties to be performed by the employee(s) incumbent in this position. Employees will be required to follow any other job-related instructions and to perform any other job-related duties requested by any person authorized to give instructions or assignments. All duties and responsibilities are essential functions and requirements and are subject to possible modification to reasonably accommodate individuals with disabilities. To perform this job successfully, the incumbents will possess the skills, aptitudes, and abilities to perform each duty proficiently. Some requirements may exclude individuals who pose a direct threat or significant risk to the health or safety of themselves or others. The requirements listed in this document are the minimum levels of knowledge, skills, or abilities. This document does not create an employment contract, implied or otherwise, other than an "at will" relationship.

PteroDynamics is an Equal Opportunity Employer, drug-free workplace, and complies with ADA regulations as applicable. If you're ready to join us in reshaping the future of UAVs, we encourage you to apply for this position and bring your unique technical brilliance to our team.

**How to Apply**

Submit resume to [careers@pterodynamics.com](mailto:careers@pterodynamics.com)